

**Miami Rifle and Pistol Club  
Board Meeting Minutes  
Wednesday, September 2, 2020**

**Attendance:**

<u>Officers</u>	<u>Name</u>	<u>Present</u>	<u>Guests:</u>
President	John Smith	Y	Bill Renner
Vice President	Joe Beeker	Y	Keith Zimmerman
Treasurer	John Herdering	Y	Lou Helsel
VP Membership	John Toll	Y	Glen Minano
VP Grounds	Kevin Donahoe	Y	
VP Rifle	Greg Boothby	Y	
VP Pistol	Chris Hiteman	Y	
VP Property	Todd Prickett	Y	
Secretary	Scott Galloway	Y	

**President's Call to Order:** The September 2020 BOD meeting of the Miami Rifle and Pistol Club was called to order at 6:15. John Smith presiding.

**Quorum present:** Yes

**Approval of Minutes:** Minutes from August 2020 were presented and passed with a unanimous vote.

**Reports:**

- 1. Treasurer:** John Herdering reported on account balances, deposits and expenditures.  
5/3 Checking - \$18,514.08  
Total Cash - \$348,858.38  
Total Equity Appropriated for Growth (3112) - \$271,408.42

A motion to approve the treasurer's report was received from Greg Boothby and seconded by Scott Galloway. Passed with a unanimous vote.

- 2. Membership:** John Toll, VP Membership, reported that the total membership is 2103 with a waiting list total of 1452. 80 applicants have completed orientation and are in the process of completing their work form.
- 3. Rifle:** Greg Boothby presented the August Rifle Report. 95 shooters consisting of 87 members, 8 nonmembers participated in matches during July. Gross income was \$760. Expenses were \$414.42 and the net income was \$345.58.
- 4. Pistol:** Chris Hiteman, VP Pistol, presented the pistol report for August. 559 shooters consisting of 366 member and 193 nonmembers participated in matches. Gross income was \$3,067, expenses \$1,405.78 with a net income of \$1,661.22.
- 5. VP Property / Website:** Todd Prickett, VP Property & Website, reported he posted a Survey Monkey test for the annual meeting and, after some changes, will keep the survey running through September. He indicated that the major feedback from the survey showed the following areas are of interest for the members. Those include removing the NRA membership requirement, paving the main road, developing a plinking range, construction of a bridge at the water crossings, steel targets installed at the rifle ranges and club wide wifi. Todd also announced that he has saved the meeting minutes to the cloud, updated the Primer Pops addresses and updated the WordPress in the website.

**6. Range & Grounds Report:** Kevin Donahue, VP Grounds, reported that the woodshed upgrade is still in progress and Dave Williams should be commended for his hard work. Kevin announced that a tree had fallen at the small bore range but recommends that it be left in place since it's not obstructing the parking area. Both he and Dave Williams continue to build target stands for the ranges. Both Kevin and John Smith thanked the efforts of Mike Osley for his afterhours work at cutting up and removing a downed tree across the driveway. Kevin noted that he is still researching the abatement blankets for erosion control and is also going to work on filling holes in the lawn around the clubhouse.

### **Member's Business:**

**1. Bill Renner:** Bill Renner presented a request to have his new member application reactivated. Bill stated that shortly after attending the new member's orientation last year a family member took ill and prevented him from fulfilling the work requirements for membership. He requests the board waive the requirement to start the membership process over again and allow him to complete the mandatory workday and match volunteer time. Bill is an active participant of all three Steel Plate matches. John Smith stated that his request would be discussed and decided in executive session.

**2. Keith Zimmerman:** Keith Zimmerman was on hand and presented a Junior Program update. He also submitted two names for Honorary Member consideration. Keith handled out a sheet showing the nomination guidelines. (Attached) Keith presented the following members for consideration.

A. Lynn Helsel, a member for over 25 years a regular participant in the Muzzle Loader match. She also helps run the annual club pig roast and managed the clubs awards program.

B. Greg Esz, a long time club member who has served as the board treasurer for 9 years and lead the club through an IRS audit. Greg also participates in the High Power league and is a helper for the Junior Program. He also coordinated the upgrades at the pistol range pits, managed the construction of the clubhouse garage and helped with the Multipurpose Range design and construction.

John Smith announced that the nominations will be discussed and decided in executive session.

**3. Lou Helsel:** Lou Helsel presented a request to reinstall 6 firing line stations to the pistol range. The lines were removed to permit construction of the concrete wall but were never replaced. John Smith asked Luo if he'd like to serve on a committee to replace lane since normally the individual discipline manages upgrades like this. Luo refrained from volunteering. Kevin Donahoe stated that he will look into replacing the missing target board positions

### **New Business:**

**1. MRPC Annual Meeting.** John Smith opened a discussion concerning the 2020 Annual Meeting. He distributed the meeting agenda and associated task list. (Attached). After a lengthy discussion it was agreed that due to the COVID-19 restrictions that holding the event at Receptions in Loveland was not feasible and that the meeting would be held at the club. Greg Boothby recommended that the club be closed on the day of the event. Joe Beeker suggested that a good PA system be available to ensure all in attendance can hear the presentations. After a brief discussion it was decided that the match winners be published in the Primer Pops rather than announcing them at the meeting to save time. John Herdering suggested that an announcement be sent by mail to those members without email addresses. John Smith discussed the individual board members assignments for the annual meeting. Finalization will be completed at the October Board Meeting.

**2. Match Management / MRPC Bucks** John Herdering opened a discussion concerning the MRPC Bucks program changes. (Attached) After a brief discussion several questions arose which needed some investigation. The topic was tabled until October. **Tabled until October.**

**3. VP Property / Inventory Control Guidelines.** Todd Prickett opened a discussion concerning the policy and protocol for inventory management and control concerning the loaning of club assets. John Smith suggested the board table the topic until more information can be gathered before a decision is made. **Tabled until October.**

**4. Capital Improvements.** John Smith reminded the board to submit any capital improvement ideas for 2021. Ideas should be sent to him so he can add them to the meeting agendas.

**5. Membership Renewal for 2021.** John Smith opened a discussion concerning the membership renewal drive for 2021. He, in conjunction with John Toll, stated that the drive starts in November with the mailing and posting of the renewal reminders to club members. John Toll reminded the board as to the important dates for the renewal drive. He stated that December 31 was the last day to renew a membership. Additionally, and renewals received between January 1 and January 31 will be assessed a late fee. Members who do not renew their memberships prior to February 1 will be removed from the rolls

**6. Pistol Pits Upgrade.** John Smith opened a discussion concerning upgrades to the pistol pits. John suggested that the board hire an engineering firm to assess and recommend a course of action for the improvements. John Herdering made a motion to allocation funds Not to Exceed \$4000 to Abercrombie & Associates for a site survey. Chris Hiteman seconded the motion. After a short discussion a unanimous vote was recorded.

**7. 2021 Calendar.** John Smith reminded the VP's that input for the 2021 calendar was needed from match directors. Match dates to included start and end times need to be submitted to Todd Prickett for inclusion in the calendar. Additionally, John reminded the VP's that the match directors need to review and update their discipline information on the website.

**8. Advanced Concealed Carry Course.** Greg Boothby and John Smith opened a discussion concerning an Advanced Concealed Carry Class which is presented by Robert Jull. The course deals with subjects not covered in the state's current concealed carry curriculum. The course would be availed to club members at a cost of \$150 for the 2 day class. \$20 would be donated back to the club. The class would be limited to members only. A question concerning liability was raised. More information will be provided prior to announcing the course to the members.

**9. Drainage Pistol Range.** Chris Hiteman noted that there is a drainage issue at the top pistol range where in, during heavy rains, water rushes from the parking area and down the road and drainage ditch. Continued flooding will cause major damage. Chris suggested doing some excavating to alter the flow and relieve the potential problem. John Smith volunteered to assess what's needed and make the repair.

**The next MRPC Board of Directors meeting will be on Wednesday, October 7, 2020**

John Smith closed the meeting at 8:36.

Respectfully Submitted,

Scott Galloway  
MRPC Secretary

Enclosures Attached.

## 2020 ANNUAL MEETING AGENDA and Task List

### 2020 ANNUAL MEETING AGENDA

1. PLEDGE OF ALLEGIANCE
  - a.
2. Acknowledge all the veterans in attendance
  - a.
3. Non-Denominational Prayer
  - a.
4. Reading/Correction/Approval of 2019 Annual meeting minutes
  - a.
5. Treasurer's Report
  - a.
6. Membership Report
  - a.
7. President's Report and State of Miami Rifle and Pistol Club
  - a.
8. Honorary Member Presentation
  - a.
9. NEW BUSINESS
  - a. Constitutional Change
    - i. Change the title Vice President Property to Vice President Information Technology and Inventory
    - ii. Change the job description:
  - b. By-law change
    - i. Bylaws: Section 3 Membership
      1. Current 302: Must be a member in good standing of the National Rifle Association
      2. Proposed 302: Must be a member in good standing of the National Rifle Association; Spouses and Junior members are exempt from this rule only.
  - c. Member's New Business
10. Election of Officers
11. PISTOL CHAMPIONS
12. RIFLE CHAMPIONS

## TASK LIST for Annual Meeting

1. Print 125 copies of Constitution
2. Print 125 copies of proposed change to constitution
3. Print 125 copies of By-laws
4. Print 125 copies of proposed change to by-laws
5. Buy 200 Pens
6. Get a screen to present on garage doors
7. Build a presentation
8. Glenn Zimmerman to open pop machine
9. Buy cases of water
10. Get PA system working
  - a. More speakers?
11. Caution tape off area so have to enter and swipe badge
12. Swipe badge table
13. 6-8 tables
14. Rent chairs 50 or 100?
15. Where are we going to do it?
16. Golf carts to transport people
  - a. 1 family at a time?
17. If serve beer close range for day?
18. Bring your own chair
19. Hand sanitizer?
20. Mailing?
21. Speaker podium
22. Heaters?
23. Who's selling merchandise
24. Rope off meeting area?

### ASSIGNMENTS:

#### Annual Meeting Who is Doing What During Meeting:

1. Scanning Badges: Membership
2. Offering constitution & Bylaws
- 3.



## **MIAMI RIFLE & PISTOL CLUB**

Affiliated with  
National Rifle Association,  
Ohio Rifle & Pistol Association

### **GUIDELINES FOR SELECTING HONORARY MEMBERS 10-1-03**

HONORARY LIFE MEMBER: ANY MEMBER QUALIFYING AS A RESIDENT MEMBER MAY, BECAUSE OF EXTREMELY MERITORIOUS LONG TERM CONTRIBUTIONS TO THE ORGANIZATION BE VOTED AN HONORARY LIFE MEMBER WITH NO FUTURE ANNUAL DUES PAYABLE.

1. APPROX. 30 YEARS OR MORE OF MEMBERSHIP.
2. SERVICE ON B.O.D.
3. SERVICE AS MATCH DIRECTOR.
4. CONTRIBUTIONS TO CLUB.
5. SUPPORTING (ATTENDING) CLUB ACTIVITIES (PICNICS, DINNERS, TRADE DAYS, MATCHES, ETC.)
6. ATTENDANCE AT WORK DAYS AND WORK PARTIES.
7. VOLUNTEERING TO HELP WITH RIFLE CLINICS JUNIOR AND SENIOR.
8. WINNERS OF WORK YOUR ASS OFF AWARDS.

THE ABOVE SHOULD BE USED ONLY AS A GUIDELINE IN SELECTING HONORARY INDUCTEES. I FEEL IT IS VERY IMPORTANT TO LOOK AT THE OVERALL MEMBER, AS WE HAVE IN THE PAST SELECTED MEMBERS' WHO ONLY MET SOME OF THE ABOVE GUIDELINES. EXAMPLE: WE HAVE LONGTIME HARDWORKING CLUB MEMBERS' WHO SUPPORT THE CLUB BUT HAVE NEVER BEEN ON THE B.O.D. OR A MATCH DIRECTOR. PREFERENCE SHOULD BE GIVEN TO A MEMBER WHO MEETS THE MOST OF THE GUIDELINES.

WAYNE BARGO

PRESIDENT MIAMI RIFLE AND PISTOL CLUB



## Proposed Change to Match Management

John Herdering Treasurer August 9, 2020

### **Purpose of proposal:**

Provide a more balanced income accounting and equity between matches while providing individual match directors with more autonomy in conducting matches.

### **Scope of proposal:**

All matches held at Miami Rifle and Pistol Club

### **Current process:**

Currently match directors are required to submit to the club a revenue after expenses of one dollar per shooter participating in each match. There is a lack of consistency between matches with regards to prize payouts, yearly awards and allocation of expenses. The club provides annual awards for the top three finishers in each classification for every discipline in the form of MRPC Bucks; if a match also provides their own payouts and annual prizes, they are incurring an additional expense. This creates an inequity between matches where some disciplines are shouldering a disproportionate amount of expenses for maintenance of the club.

### **Proposed process:**

- All matches would be required to provide Miami Rifle and Pistol club a 30 percent of gross match receipts for every match held (Minimum of \$3 per shooter per match).
- Match director could structure fees, payouts and annual prizes at their discretion.
- Match director would be responsible for providing documentation for all expenses including annual events, prizes and payouts.
- All surplus funds at end of shooting season will be

submitted to Miami Rifle and Pistol. Match directors cannot carry over funds from year to year. For the purpose of this procedure shooting season will end on December 31<sup>st</sup> of each calendar year.

- A new Excel match report will be created which will calculate required submission to Miami Rifle and Pistol Club for each match.
- Match Director will be responsible for making deposits for match proceeds directly to the club checking account at any Fifth Third branch.
- All match reports to be submitted electronically to appropriate VP of Rifle or Pistol and Treasurer to be copied.
- Receipts can be submitted in paper or electronic format.
- Match Directors may not open a bank account in the name of Miami Rifle and Pistol for the purpose of individual match use.

**Effective Date of Proposed Process Change:**

March 1, 2021 with training to be provided at February 2021 Match Director meeting.

**Additional Capital Project**

In conjunction with this proposal, an additional proposal to investigate the possibility of setting up a kiosk within the clubhouse which would allow Match Directors to scan receipts, complete reports and submit funds via credit card directly to the club. This would streamline the reporting process and eliminate delays in receipt of funds and need for Match Directors to physically make deposits.